Meeting Agenda -Meeting 2

(A2 stockIT)

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| Location: | Microsoft Team |
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| Date: | 26/09/2021 |
|  |  |
| Time: | 7:00 PM AEST |

Agenda details:

1. Project Plan
2. Project Management
3. Roles
4. Task allocation
5. Microsoft team admin
6. Use of chats vs channel
7. Schedule next meeting